

LEXINGTON TOWNSHIP

7227 Huron Avenue, Suite 200
Lexington MI 48450
Phone: 810-359-5500
Fax: 810-359-5481
www.lexingtontownship.org

Chad Partaka, Supervisor
Katherine Paradoski, Clerk
Davianna McAllister, Treasurer
Kristie Jahn, Trustee
Chip Milletics, Trustee

Minutes of Board Meeting, September 21, 2023

The Lexington Township Board regular meeting is held on the second to last Thursday of every month in the Conference Room of the Lexington Township Hall, 7227 Huron Ave., Lexington, Michigan.

OPENING OF MEETING: The meeting was called to order at 6:00 PM by Supervisor Partaka.

SALUTE TO AMERICAN FLAG:

ROLL CALL: By Supervisor Partaka

PRESENT: Chad Partaka, Davianna McAllister, Kristie Jahn,

ABSENT: Doriann Rice, Chip Milletics

CONSENT AGENDA:

APPROVAL OF MINUTES

MOVED BY: JAHN

SECONDED BY: McALLISTER

To approve the minutes of the regular meeting held on August 24, 2023 as presented

ALL AYES

MOTION CARRIED

To approve the minutes of the special meeting held on September 7, 2023 as presented.

ALL AYES

MOTION CARRIED

AMENDMENTS TO AGENDA: Correspondence 1/4. Weed Complaint – 151-190-000-021-10

Avalon Circle

1/6. PA116- 150-002-300-020-01 Wixson Rd 2/7. 2023-2024 City of Croswell EMS Contract 3/8.

Office Administrator contract 4/9. Zoning Administrators Contract 5/10. Departments Wage Increase.

ADOPTION OF AGENDA:

MOVED BY: JAHN

SECONDED BY: McALLISTER

To adopt the agenda with the above amendments

ROLL CALL: JAHN McALLISTER PARTAKA

ALL AYES

MOTION CARRIED

TREASURER'S REPORTS:

MOVED BY: JAHN

SECONDED BY: McALLISTER

To approve the Treasurer's Report as of August 31, 2023 with a General Fund Total of \$1,193,679.17 as presented

ROLL CALL: JAHN McALLISTER PARTAKA
ALL AYES
MOTION CARRIED

DELINQUENT ACCOUNTS RECEIVABLE FIRE & RESCUE ACCOUNTS – Report In agenda packet.

ACCOUNTS RECEIVABLE WRITE OFF LIST:

MOVED BY: JAHN

SECONDED BY: McALLISTER

To approve the write offs as presented. Invoice numbers: 1203 and 1206

ROLL CALL: JAHN McALLISTER PARTAKA
ALL AYES
MOTION CARRIED

REVENUE & EXPENDITURES REPORT: As of August 31, 2023 report in agenda packet for review.

CORRESPONDENCE:

1. MTA Weekly Insights and Monthly Voice

Michigan Township Insights –August 25, 2023 – September 15, 2023

2. GREG STREMER’S LETTER – No action taken but will need to find a new attorney

3. COMCAST CHANNEL UPDATE

4. WEED COMPLAINT AVALON CIRCLE 151-190-000-021-10 – Add to the October 19, 2023 agenda

SPECIAL BUSINESS: NONE

COUNTY COMMISSIONER EVANS EHARDT: NONE

COMMITTEE REPORTS:

1. ZONING ADMINISTRATOR:

2. PLANNING COMMISSION: discussed temporary signs and Master Plan. A representative from McKenna attended to help work through the above

3. ZONING BOARD OF APPEALS: Public hearing was held on August 24, 2023 for interpretation of Farm Operation- ZBA felt that the definition was met and granted the reversal of the ZA’s opinion

4. ASSESSOR:

5. ROADS: running 7 – 10 days behind hoping to have the roads worked on in the next week

6. BIKE PATH:

7. CABLE TV: Meeting held September 6, 2023

8. AMBULANCE SERVICE:

9. PARKS & RECREATION:

10. DRAINS:

11. SUPERVISOR:

12. BUILDING COMMITTEE:

13. ARPA FUNDS:

PUBLIC COMMENT: NONE

OLD BUSINESS: None

NEW BUSINESS:

1. APPOINT AND SWEAR IN NEW CLERK

MOVED BY: JAHN

SECONDED BY: McALLISTER

To appoint at 6:15pm Katherine Paradoski as new Township Clerk

ROLL CALL: JAHN McALLISTER PARTAKA

ALL AYES

MOTION CARRIED

2. POLICY CHANGE PAGE 24 SECTION 9.1

MOVED BY: McALLISTER

SECONDED BY: JAHN

To approve the policy change; to appoint the Township Supervisor as the liaison between employees and the Township Personnel Committee.

ROLL CALL: McALLISTER JAHN PARADOSKI PARTAKA

ALL AYES

MOTION CARRIED

3. ADD NEW CLERK TO EMB BANK ACCOUNTS

MOVED BY: JAHN

SECONDED BY: McALLISTER

To approve putting new Clerk Katherine Paradoski on the EMB bank accounts remove previous clerk Doriann Rice

ROLL CALL: JAHN McALLISTER PARADOSKI PARTAKA

ALL AYES

MOTION CARRIED

4. DEPUTY CLERK/ASSESSING HOURS

MOVED BY: PARADOSKI

SECONDED BY: JAHN

To approve 40 hours each for Deputy Clerk and Assessing

ALL AYES

MOTION CARRIED

5. DEPUTY TREASURER HOURS

MOVED BY: McALLISTER

SECONDED BY: PARADOSKI

To approve 40 hours Deputy Treasurer

ALL AYES

MOTION CARRIED

6. PA116 – 150-002-300-020-01 WIXSON RD

MOVED BY: PARADOSKI

SECONDED BY: JAHN

To approve PA116 as presented

ALL AYES

MOTION CARRIED

7. 2023-2024 CITY OF CROSWELL EMS CONTRACT

MOVED BY: PARADOSKI

SECONDED BY: MILLETICS

To approve contract as presented at a cost of \$44,409.00

ALL AYES

MOTION CARRIED

8. OFFICE ADMINISTRATOR CONTRACT

MOVED BY: JAHN

To approve contract as presented

SECONDED BY: McALLISTER

ALL AYES
MOTION CARRIED

9. ZONING ADMINISTRATOR CONTRACT

MOVED BY: JAHN

To approve contract as presented

SECONDED BY: PARADOSKI

ALL AYES
MOTION CARRIED

10. DEPARTMENT WAGE INCREASES

MOVED BY: JAHN

To approve the increases as presented.

SECONDED BY: PARADOSKI

ROLL CALL: JAHN PARADOSKI McALLISTER PARTAKA

ALL AYES
MOTION CARRIED

APPROVAL OF INVOICES/PAYROLL:

MOVED BY: JAHN

To approve invoices and payroll of \$65,650.01

SECONDED BY: PARADOSKI

ROLL CALL: JAHN PARADOSKI McALLISTER PARTAKA

ALL AYES
MOTION CARRIED

MOVED BY: PARADOSKI

To adjourn meeting at 6:33 pm

SECONDED BY: JAHN

ALL AYES
MOTION CARRIED

