

# LEXINGTON TOWNSHIP

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Chad Partaka, Supervisor  
Doriann Rice, Clerk  
Davianna McAllister, Treasurer  
Kristie Jahn, Trustee  
Chip Milletics, Trustee

## Minutes of Board Meeting, March 18, 2021

The Lexington Township Board regular meeting is held on the second to last Thursday of every month in the Conference Room of the Lexington Township Hall, 7227 Huron Ave., Lexington, Michigan.

**OPENING OF MEETING:** The meeting was called to order at 6:00 PM by Supervisor Partaka.

**SALUTE TO AMERICAN FLAG:** By members and audience

**ROLL CALL:** By Supervisor Partaka

**PRESENT:** Chad Partaka, Davianna McAllister, Kristie Jahn, Doriann Rice, and Chip Milletics

**ABSENT:** no one

**IN ATTENDANCE:** Judy Vandewarker, Recorder and District 3 Commissioner Bill Sarkella

### CONSENT AGENDA:

#### APPROVAL OF MINUTES

MOVED BY: JAHN

SECONDED BY: RICE

To approve the minutes of the virtual board meeting held on February 18, 2021, as presented.

ALL YEAS

MOTION CARRIED

**AMENDMENT TO AGENDA:** Add to New Business, date change of April Meeting.

#### ADOPTION OF AGENDA:

MOVED BY: McALLISTER

SECONDED BY: MILLETICS

To adopt the agenda, amended to add #5 under New Business, changing the date of the April meeting.

ALL YEAS

MOTION CARRIED

#### TREASURER'S REPORT:

MOVED BY RICE

SECONDED BY JAHN

To approve the Treasurer's Report as of 2/28/21 with a General Fund Total of \$815,044.19

ALL YEAS

MOTION CARRIED

**DELINQUENT ACCOUNTS RECEIVABLE FIRE & RESCUE ACCOUNTS** – Report In agenda packet.

**ACCOUNTS RECEIVABLE WRITE OFF LIST:** None to write off this month

#### APPROVAL OF INVOICES & PAYROLL:

MOVED BY: MILLETICS

SECONDED BY: JAHN

To approve March 31, 2021 APs and Payroll in the amount of \$16,115.40 as amended.

March 18, 2021

**REVENUE & EXPENDITURES REPORT:** as of 2/28/2021 in agenda packet for review

**CORRESPONDENCE:**

**1. MTA Weekly Insights and Monthly Voice**

MTA Monthly Voice – February 12, 2021

MTA Weekly Insights – February 19, 2021

MTA Weekly Insights – February 26, 2021

MTA Weekly Insights – March 5, 2021

**SPECIAL BUSINESS:** NONE

**COMMITTEE REPORTS:**

- 1. ZONING ADMINISTRATOR:** Things are picking up, making the front desk busy with phone calls as well as resident traffic. The part time assessor assistant is making progress with picture project.
- 2. PLANNING COMMISSION:** Will meet next on April 21<sup>st</sup>.
- 3. ZONING BOARD OF APPEALS:** Draft meeting minutes in packet
- 4. ASSESSOR:** Board of Review held virtual, as well as in-person meetings this year to comply with governmental requirements; the last meeting will be held on Tuesday, 3/30, and we are seeking procedural information from MTA.
- 5. ROADS:** Good, with the nice weather
- 6. BIKE PATH:** Partaka met with Crosswell city manager and they discussed making the bike path a priority this year, adding to the changes already made by the Michigan Sugar development. Partaka asked McAllister to reach out to the Village to seek records of the original construction. With expected upcoming developments and funding, there is opportunity to make some great improvements to benefit the entire area.
- 7. CABLE TV:** Comcast sent a “Programming Advisory” letter which is included in packet. Some Comcast customers in Greenbush subdivision did not get opportunity to connect to cable.
- 8. AMBULANCE SERVICE:** No report
- 9. PARKS & RECREATION:** Minutes of 2/22/21 meeting and agenda for 3/29 meeting are in packet.
- 10. DRAINS:** Nothing new
- 11. SUPERVISOR:** After the Village reported to the DDA that the township was not cooperating, Partaka called into their zoom meeting on 2/4.
- 12. BUILDING COMMITTEE:** Partaka again has nothing new to report. The Village has yet to act upon Attorney Garner’s letter to them on behalf of the township.

**PUBLIC COMMENT:**

Bill Sarkella, Sanilac County Commissioner for District 3, attended the meeting and reported on activities involving the Sanilac County Board of Commissioners, and offered his assistance should we need it.

**OLD BUSINESS:** None

March 18, 2021

**NEW BUSINESS:**

**1. DEPUTY CLERK HOURS**

MOVED BY: McAllister

To approve 20 hours for the month of April, 2021

SECONDED BY: Jahn

ALL YEAS

MOTION CARRIED

**2. DEPUTY TREASURER HOURS**

MOVED BY: Milletics

To approve 20 hours for the month of April, 2021

SECONDED BY: Rice

ALL YEAS

MOTION CARRIED

**3. LAND SPLIT APPLICATION**

MOVED BY: JAHN

To approve the Scott Land Split separating parcel #150-012-100-260-00 on Lakeshore Road into two parcels 3.6 acres each.

SECONDED BY: RICE

ALL YEAS

MOTION CARRIED

**4. OFFICE ADMINISTRATOR POSITION**

MOVED BY: McALLISTER

To make an offer to Kate Paradoski to fill the position, on an interim basis through the end of the calendar year, when it will be re-evaluated. Wages and benefits are yet to be determined.

ROLL CALL: McALLISTER, RICE, JAHN, MILLETICS,

PARTAKA

SECONDED BY: RICE

ALL YEAS

MOTION

CARRIED

**5. APRIL MEETING DATE CHANGE**

MOVED BY: JAHN

To change the date of next month's meeting to Thursday, April 29, 2021.

SECONDED BY: McALLISTER

ALL YEAS

MOTION CARRIED

**MOVED BY McALLISTER**

To adjourn the meeting at 6:30 PM.

SECONDED BY MILLETICS

Respectfully submitted:

Judy Vandewarker, Recorder

4/01/2021