

LEXINGTON TOWNSHIP

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Chad Partaka, Supervisor
Doriann Rice, Clerk
Davianna McAllister, Treasurer
Kristie Jahn, Trustee
Chip Milletics, Trustee

Minutes of Regular Meeting December 19, 2019

The Lexington Township Board regular meeting is held on the second to last Thursday of every month in the Conference Room of the Lexington Township Hall, 7227 Huron Ave., Lexington, Michigan

OPENING OF MEETING: The meeting was called to order at 6:00 PM by Supervisor Partaka.

SALUTE TO AMERICAN FLAG: By members and audience

ROLL CALL: By recorder

PRESENT: Chad Partaka, Davianna McAllister, Kristie Jahn, Chip Milletics and Doriann Rice

ABSENT: no one

IN ATTENDANCE: Judy Vandewarker, Recorder

CONSENT AGENDA:

APPROVAL OF MINUTES

MOVED BY: JAHN

SECONDED BY: McALLISTER

To approve the minutes of the regular board meeting held on November 21, 2019 as presented.

ALL YEAS

MOTION CARRIED

ADOPTION OF AGENDA:

MOVED BY: RICE

SECONDED BY: MILLETICS

To adopt agenda with the following additions:

New Business: Dell Computer Quote and ZA Request for Training Materials

ALL YEAS

MOTION CARRIED

TREASURER'S REPORT:

MOVED BY: JAHN

SECONDED BY: RICE

To accept the Treasurer's November 30, 2019 report as presented

ALL YEAS

MOTION CARRIED

ACCOUNTS RECEIVABLE WRITE OFF LIST:

MOVED BY: McALLISTER

SECONDED BY: MILLETICS

To write off 10 invoices for a total of \$5470 in claims older than six years effective 12/31/2019

ROLL CALL: PARTAKA, McALLISTER, JAHN, MILLETICS, RICE

ALL YEAS

MOTION CARRIED

APPROVAL OF INVOICES & PAYROLL:

December 19, 2019

MOVED BY: RICE

SECONDED BY: McALLISTER

To approve December 31, 2019 APs and Payroll in the amount of \$20,974.60 as presented.

ROLL CALL: RICE, JAHN, McALLISTER, PARTAKA, MILLETICS

ALL YEAS

MOTION CARRIED

REVENUE & EXPENDITURES REPORT

CORRESPONDENCE:

1. MTA News

MTA Monthly Voice – November 2019

MTA Weekly Insights November 15, 2019

MTA Weekly Insights – November 22, 2019

MTA Weekly Insights – December 8, 2019

2. City of Croswell Parks, Recreation & Festivals Committee Report of 11/25/2019

Jahn volunteered to represent the Board and attend the next meeting.

SPECIAL BUSINESS: NONE

COMMITTEE REPORTS:

1. ZONING ADMINISTRATOR:

2. PLANNING COMMISSION: 12/18/2019 Meeting cancelled

3. ZONING BOARD OF APPEALS: None

4. ASSESSOR: There is a conflict over meeting space with the Board of Review in March and the DDA's regular meeting. DDA has been asked to reschedule their meeting and/or their meeting location as it is imperative that the Board of Review has access to the records and files located here in the township offices.

5. ROADS: Some complaints of rutted roads and railroad crossings

6. BIKE PATH: Partaka will meet with Moore in 2020. Per an e-mail from the Village Manager, she hopes to get the contract re-written so that the Village pays less.

7. CABLE TV: A cable meeting was held on 12/11. Agri-Valley plans to revisit laying fiber north from County Farm up Lakeshore Road.

8. AMBULANCE SERVICE:

9. PARKS & RECREATION: Jahn volunteered to represent the Board and attend the next meeting.

10. DRAINS: Partaka to meet with Greg Alexander.

11. SUPERVISOR:

12. BUILDING COMMITTEE: Supervisor updated on latest conversation with village attorney.

PUBLIC COMMENT: NONE

OLD BUSINESS: NONE

1. FRANCHISE FOR THUMB ELECTRIC COOPERATIVE

MOVED BY: McALLISTER

SECONDED BY: JAHN

To take no action at this time

December 19, 2019

NEW BUSINESS:

1. DEPUTY CLERK HOURS

MOVED BY: RICE

SECONDED BY: McALLISTER

To approve 40 hours for the month of January

ALL YEAS

MOTION CARRIED

2. RESOLUTION TO SET 2020 BOARD OF TRUSTEES AND PLANNING COMMISSION

MEETING DATES

MOVED BY: McALLISTER

SECONDED BY: JAHN

To approve Resolution #19-06.

ROLL CALL: McALLISTER, JAHN, PARTAKA, RICE, MILLETICS

ALL YEAS

MOTION CARRIED

3. TO APPOINT PLANNING COMMISSION AND ZONING BOARD OF APPEALS MEMBERS

MOVED BY: PARTAKA

SECONDED BY: JAHN

To reappoint Thomas Wilson and Ruth Merriman to three-year terms on the Planning Commission expiring 12/31/2022.

ROLL CALL: PARTAKA, JAHN, McALLISTER, RICE, MILLETICS

ALL YEAS

MOTION CARRIED

MOVED BY: PARTAKA

SECONDED BY: JAHN

To ratify the appointment of Elizabeth Jackson to expire 12/31/2020, to fill the vacancy of Jane Huepenbecker, thereby creating three sets of two-seat three year-terms on the Planning Commission.

ROLL CALL: PARTAKA, JAHN, McALLISTER, RICE, MILLETICS

ALL YEAS

MOTION CARRIED

4. APPOINT 2020 COMMITTEE BOARD MEMBERS

MOVED BY: PARTAKA

SECONDED BY: MILLETICS

To reappoint Todd Boswell to the Zoning Board of Appeals and accept Bart Perry's resignation from the Zoning Board of Appeals; and to appointment Chip Milletics to the ZBA, and Kristie Jahn to the Planning Commission as the township board trustee representatives.

ALL YEAS

MOTION CARRIED

5. ANNUAL TOWER LEASE AGREEMENT WITH SANILAC COUNTY CENTRAL DISPATCH

MOVED BY MILLETICS

SECONDED BY: McALLISTER

To approve the 2020 Antenna Tower Space Lease Renewal

ALL YEAS

MOTION CARRIED

- 6. APPROVE MTA & SANILAC COUNTY BOARD OF REVIEW MEMBER TRAINING**
 MOVED BY: PARTAKA
 To approve training request and purchase of book
 SECONDED BY: RICE
 ALL YEAS
 MOTION CARRIED
- 7. DED-DOCUMENTATION RESTORATION SERVICES, INC.**
 MOVED BY: JAHN
 To accept the quote and get the materials restored.
 ROLL CALL: JAHN, MILLETICS, PARTAKA, McALLISTER, RICE
 ALL YEAS
 MOTION CARRIED
- 8. DELL COMPUTER QUOTE**
 MOVED BY: RICE
 To purchase two computers for the elections per the quote of \$3,356.16
 ROLL CALL: RICE, McALLISTER, PARTAKA, MILLETICS, JAHN
 ALL YEAS
 MOTION CARRIED
- 9. ZONING ADMINISTRATOR'S REQUEST FOR TRAINING**
 MOVED BY: JAHN
 To approve the request for Educational Webinars.
 SECONDED BY MILLETICS
 ALL YEAS
 MOTION CARRIED
- MOTION CARRIED
 MOVED BY McALLISTER
To adjourn the meeting at 6:44 PM.
 SECONDED BY MILLETICS
 ALL AYES
 MOTION CARRIED