Minutes of Regular Meeting December 19, 2019

The Lexington Township Board regular meeting is held on the second to last Thursday of every month in the Conference Room of the Lexington Township Hall, 7227 Huron Ave., Lexington, Michigan

OPENING OF MEETING: The meeting was called to order at 6:00 PM by Supervisor Partaka.
SALUTE TO AMERICAN FLAG: By members and audience
ROLL CALL: By recorder
PRESENT: Chad Partaka, Davianna McAllister, Kristie Jahn, Chip Milletics and Doriann Rice
ABSENT: no one
IN ATTENDANCE: Judy Vandewarker, Recorder

CONSENT AGENDA:

APPROVAL OF MINUTES
MOVED BY: JAHN SECONDED BY: McALLISTER
To approve the minutes of the regular board meeting held on November 21, 2019 as presented.
ALL YEAS
MOTION CARRIED

ADOPTION OF AGENDA:
MOVED BY: RICE SECONDED BY: MILLETICS
To adopt agenda with the following additions:
New Business: Dell Computer Quote and ZA Request for Training Materials
ALL YEAS
MOTION CARRIED

TREASURER’S REPORT:
MOVED BY: JAHN SECONDED BY: RICE
To accept the Treasurer’s November 30, 2019 report as presented
ALL YEAS
MOTION CARRIED

ACCOUNTS RECEIVABLE WRITE OFF LIST:
MOVED BY: McALLISTER SECONDED BY: MILLETICS
To write off 10 invoices for a total of $5470 in claims older than six years effective 12/31/2019
ROLL CALL: PARTAKA, McALLISTER, JAHN, MILLETICS, RICE
ALL YEAS
MOTION CARRIED

APPROVAL OF INVOICES & PAYROLL:
December 19, 2019
MOVED BY: RICE                     SECONDED BY: McALLISTER
To approve December 31, 2019 APs and Payroll in the amount of $20,974.60 as presented.
ROLL CALL: RICE, JAHN, McALLISTER, PARTAKA, MILLETICS
                        ALL YEAS
MOTION CARRIED

REVENUE & EXPENDITURES REPORT

CORRESPONDENCE:
1. MTA News
   MTA Monthly Voice – November 2019
   MTA Weekly Insights November 15, 2019
   MTA Weekly Insights – November 22, 2019
   MTA Weekly Insights – December 8, 2019
   Jahn volunteered to represent the Board and attend the next meeting.

SPECIAL BUSINESS: NONE

COMMITTEE REPORTS:
1. ZONING ADMINISTRATOR:
2. PLANNING COMMISSION: 12/18/2019 Meeting cancelled
3. ZONING BOARD OF APPEALS: None
4. ASSESSOR: There is a conflict over meeting space with the Board of Review in March and the DDA’s regular meeting. DDA has been asked to reschedule their meeting and/or their meeting location as it is imperative that the Board of Review has access to the records and files located here in the township offices.
5. ROADS: Some complaints of rutted roads and railroad crossings
6. BIKE PATH: Partaka will meet with Moore in 2020. Per an e-mail from the Village Manager, she hopes to get the contract re-written so that the Village pays less.
7. CABLE TV: A cable meeting was held on 12/11. Agri-Valley plans to revisit laying fiber north from County Farm up Lakeshore Road.
8. AMBULANCE SERVICE:
9. PARKS & RECREATION: Jahn volunteered to represent the Board and attend the next meeting.
10. DRAINS: Partaka to meet with Greg Alexander.
11. SUPERVISOR:
12. BUILDING COMMITTEE: Supervisor updated on latest conversation with village attorney.

PUBLIC COMMENT: NONE

OLD BUSINESS: NONE
1. FRANCHISE FOR THUMB ELECTRIC COOPERATIVE
MOVED BY: McALLISTER                     SECONDED BY: JAHN
To take no action at this time

December 19, 2019
NEW BUSINESS:

1. **DEPUTY CLERK HOURS**
   
   MOVED BY: RICE  
   SECONDED BY: McALLISTER  
   
   To approve 40 hours for the month of January  
   
   ALL YEAS  
   MOTION CARRIED

2. **RESOLUTION TO SET 2020 BOARD OF TRUSTEES AND PLANNING COMMISSION MEETING DATES**
   
   MOVED BY: McALLISTER  
   SECONDED BY: JAHN  
   
   To approve Resolution #19-06.  
   
   ROLL CALL: McALLISTER, JAHN, PARTAKA, RICE, MILLETICS  
   ALL YEAS  
   MOTION CARRIED

3. **TO APPOINT PLANNING COMMISSION AND ZONING BOARD OF APPEALS MEMBERS**
   
   MOVED BY: PARTAKA  
   SECONDED BY: JAHN  
   
   To reappoint Thomas Wilson and Ruth Merriman to three-year terms on the Planning Commission expiring 12/31/2022.  
   
   ROLL CALL: PARTAKA, JAHN, McALLISTER, RICE, MILLETICS  
   ALL YEAS  
   MOTION CARRIED

   MOVED BY: PARTAKA  
   SECONDED BY: JAHN  
   
   To ratify the appointment of Elizabeth Jackson to expire 12/31/2020, to fill the vacancy of Jane Huepenbecker, thereby creating three sets of two-seat three year-terms on the Planning Commission.  
   
   ROLL CALL: PARTAKA, JAHN, McALLISTER, RICE, MILLETICS  
   ALL YEAS  
   MOTION CARRIED

4. **APPOINT 2020 COMMITTEE BOARD MEMBERS**
   
   MOVED BY: PARTAKA  
   SECONDED BY: MILLETICS  
   
   To reappoint Todd Boswell to the Zoning Board of Appeals and accept Bart Perry’s resignation from the Zoning Board of Appeals; and to appointment Chip Milletics to the ZBA, and Kristie Jahn to the Planning Commission as the township board trustee representatives.  
   
   ALL YEAS  
   MOTION CARRIED

5. **ANNUAL TOWER LEASE AGREEMENT WITH SANILAC COUNTY CENTRAL DISPATCH**
   
   MOVED BY MILLETICS  
   SECONDED BY: McALLISTER  
   
   To approve the 2020 Antenna Tower Space Lease Renewal  
   
   ALL YEAS  
   MOTION CARRIED

December 19, 2019
6. **APPROVE MTA & SANILAC COUNTY BOARD OF REVIEW MEMBER TRAINING**
   MOVED BY: PARTAKA
   SECONDED BY: RICE
   To approve training request and purchase of book
   ALL YEAS
   MOTION CARRIED

7. **DED-DOCUMENTATION RESTORATION SERVICES, INC.**
   MOVED BY: JAHN
   SECONDED BY: MILLETICS
   To accept the quote and get the materials restored.
   ROLL CALL: JAHN, MILLETICS, PARTAKA, McALLISTER, RICE
   ALL YEAS
   MOTION CARRIED

8. **DELL COMPUTER QUOTE**
   MOVED BY: RICE
   SECONDED BY: McALLISTER
   To purchase two computers for the elections per the quote of $3,356.16
   ROLL CALL: RICE, McALLISTER, PARTAKA, MILLETICS, JAHN
   ALL YEAS
   MOTION CARRIED

9. **ZONING ADMINISTRATOR’S REQUEST FOR TRAINING**
   MOVED BY: JAHN
   SECONDED BY MILLETICS
   To approve the request for Educational Webinars.
   ALL YEAS
   MOTION CARRIED

   MOVED BY McALLISTER
   SECONDED BY MILLETICS
   To adjourn the meeting at 6:44 PM.
   ALL AYES
   MOTION CARRIED