

LEXINGTON TOWNSHIP

7227 Huron Avenue, Suite 200
Lexington MI 48450
Phone: 810-359-5500
Fax: 810-359-5481
www.lexingtontownship.org

Chad Partaka, Supervisor
Katherine Calamita, Clerk
Davianna McAllister, Treasurer
Kristie Jahn, Trustee
Chip Milletics, Trustee

Minutes of 2019/2020 Budget Hearing, June 20, 2019

The Lexington Township Board regular meeting is held on the third Thursday of every month at 6:00 p.m. in the Conference Room of the Lexington Township Hall, 7227 Huron Avenue, Lexington, Michigan.

OPENING OF MEETING:

The meeting was called to order at 6:00 p.m. by Supervisor Chad Partaka

SALUTE TO AMERICAN FLAG:

ROLL CALL:

PRESENT: Chad Partaka, Davianna McAllister, Katherine Calamita, Chip Milletics, Kristie Jahn

PUBLIC COMMENTS ON PROPOSED BUDGET

NONE

**GENERAL
APPROPRIATION
RESOLUTION
RESOLUTION FOR
ADOPTION BY THE
TOWNSHIP OF LEXINGTON
GENERAL FUND
2019/2020
19-02**

RESOLVED, that this resolution shall be the general appropriations of the Township of Lexington for the fiscal year ending June 30, 2020. A resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income by the Township of Lexington.

ACCOUNT DESCRIPTION

APPROVED

REVENUE

BUDGET

PROPERTY TAXES	107,741
PROPERTY TAX FEES	46,000
PROPERTY TAX INTEREST	300
SUMMER TAX COLLECTION FEE	7,600
VILLAGE TAX COLLECTION	5,000
INTERGOVERNMENTAL	216,364
MOBILE HOME PARK TAXES	1,800
ZONING	3,250
ELECTION REIMBURSEMENT	1,000
INTEREST	10,000
CABLE FRANCHISE	3,000
PUBLIC SAFETY	25,000
CHLORIDE REIMBURSEMENTS	1,500
MISCELLANEOUS REVENUE	500
SUBDIVISION WEED CUTTING	2,000
TRANSFER FROM LIQUOR FUND	850
WATER CONNECTION FEE	0
WATER SPECIAL ASSESSMENT DISTRICT	0
WATER BOND SHORTAGE FEE	517
METRO AUTHORITY MAINTENANCE	5,000
REVOLVING DELIQUENT TAXES	500
HOMESTEAD REFUNDS	1,000
TAX PENALTY	1,000
HEARINGS	600
COPIES AND POSTAGE	25
YARD SALE PERMITS	30
REBATES/COMMISSIONS	100
WILD RIVER ROAD PRINCIPLE	1,541
WILD RIVER ROAD INTEREST	<u>158</u>
TOTAL REVENUE	442,376

EXPENDITURES

TOWNSHIP DEPARTMENT	195,706
SUPERVISOR DEPARTMENT	10,411
ELECTION DEPARTMENT	10,350
PUBLIC SAFETY DEPARTMENT	81,190
ASSESSOR DEPARTMENT	58,100
CLERK DEPARTMENT	29,040

TREASURER DEPARTMENT	38,111
TOWNSHIP HALL DEPARTMENT	20,000
ROADS DEPARTMENT	134,478
ZONING/PLANNING DEPARTMENT	<u>36,009</u>
TOTAL EXPENDITURES	613,396

FURTHER RESOLVED, that no trustee, officer or employee of the Township shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Trustees and in keeping with the budgetary policy statement hitherto adopted by the Board

BE IT FURTHER RESOLVED, that the Clerk is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Trustees and in keeping with the budgetary policy statement hitherto adopted by the Board.

This appropriation resolution is to take effect July 01, 2019.

BE IT FURTHER RESOLVED, that, for purposes of meeting emergency needs of the Township, transfers of appropriations from functional to functional title may be made upon the written authorization of the Supervisor, but no transfers shall be made without the approval of the Board of Trustees. When the Supervisor makes a transfer of appropriations, as permitted by this resolution, such transfer shall be presented to the Board of Trustees at its regular scheduled meeting in the form of an appropriation amendment, which amendment shall be adopted by the Board of Trustees at such meeting.

**LIQUOR
 APPROPRIATION
 RESOLUTION
 RESOLUTION FOR
 ADOPTION BY THE
 TOWNSHIP OF
 LEXINGTON
 LIQUOR FUND
 2019/2020**

19-03

RESOLVED, that this resolution shall be the general appropriations of the Township of Lexington for the fiscal year ending June 30, 2020. A resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income by the Township of Lexington.

ACCOUNT DESCRIPTION	APPR OVED BUDG ET
REVENUE	850
INTEREST	1
TOTAL REVENUE	<u>851</u>
TOTAL EXPENDITURES	850

FURTHER RESOLVED, that no trustee, officer or employee of the Township shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Trustees and in keeping with the budgetary policy statement hitherto adopted by the Board

BE IT FURTHER RESOLVED, that the Clerk is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Trustees and in keeping with the budgetary policy statement hitherto adopted by the Board.

This appropriation resolution is to take effect July 01, 2019.

BE IT FURTHER RESOLVED, that, for purposes of meeting emergency needs of the Township, transfers of appropriations from functional to functional title may be made upon the written authorization of the Supervisor, but no transfers shall be made without the approval of the

Board of Trustees. When the Supervisor makes a transfer of appropriations, as permitted by this resolution, such transfer shall be presented to the Board of Trustees at its regular scheduled meeting in the form of an appropriation amendment, which amendment shall be adopted by the Board of Trustees at such meeting.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted at a meeting of the Lexington Township Board held at the Township Hall on June 20, 2019 that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 PA 267; that a quorum of the Board was present and voted in favor of said Resolution; and that minutes of said meeting were kept and will be or have been made available as required by said Open Meetings Act.

By; Katherine Calamita

**UTILITIES
APPROPRIATION
RESOLUTION
RESOLUTION FOR
ADOPTION BY THE
TOWNSHIP OF
LEXINGTON
UTILITIES FUND
2019/2020
19-04**

RESOLVED, that this resolution shall be the general appropriations of the Township of Lexington for the fiscal year ending June 30, 2020. A resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income by the Township of Lexington.

ACCOUNT DESCRIPTION	APPR OVED BUDG ET
INTEREST INCOME	0

WATER BOND	
SHORTAGE FEE	517
TOTAL REVENUE	<u>517</u>

EXPENDITURES

BOND PRINCIPLE	0
BOND INTEREST	0
TOTAL	
EXPENDITURES	0

FURTHER RESOLVED, that no trustee, officer or employee of the Township shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Trustees and in keeping with the budgetary policy statement hitherto adopted by the Board

BE IT FURTHER RESOLVED, that the Clerk is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Trustees and in keeping with the budgetary policy statement hitherto adopted by the Board.

This appropriation resolution is to take effect July 01, 2019.

BE IT FURTHER RESOLVED, that, for purposes of meeting emergency needs of the Township, transfers of appropriations from functional to functional title may be made upon the written authorization of the Supervisor, but no transfers shall be made without the approval of the Board of Trustees. When the Supervisor makes a transfer of appropriations, as permitted by this resolution, such transfer shall be presented to the Board of Trustees at its regular scheduled meeting in the form of an appropriation amendment, which amendment shall be adopted by the Board of Trustees at such meeting.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted at a meeting of the Lexington Township Board

held at the Township Hall on June 20, 2019 that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 PA 267; that a quorum of the Board was present and voted in favor of said Resolution; and that minutes of said meeting were kept and will be or have been made available as required by said Open Meetings Act.

By: Katherine Calamita

BE IT FURTHER RESOLVED, that, for purposes of meeting emergency needs of the Township, transfers of appropriations from functional to functional title may be made upon the written authorization of the Supervisor, but no transfers shall be made without the approval of the Board of Trustees. When the Supervisor makes a transfer of appropriations, as permitted by this resolution, such transfer shall be presented to the Board of Trustees at its regular scheduled meeting in the form of an appropriation amendment, which amendment shall be adopted by the Board of Trustees at such meeting.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted at a meeting of the Lexington Township Board held at the Township Hall on June 20, 2019 that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 PA 267; that a quorum of the Board was present and voted in favor of said Resolution; and that minutes of said meeting were kept and will be or have been made available as required by said Open Meetings Act.

**LIQUOR APPROPRIATION
RESOLUTION
RESOLUTION FOR ADOPTION BY
THE
TOWNSHIP OF LEXINGTON
LIQUOR FUND**

2018/2019

18-04

RESOLVED, that this resolution shall be the general appropriations of the Township of Lexington for the fiscal year ending June 30, 2019. A resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income by the Township of Lexington.

ACCOUNT DESCRIPTION	APPROVED BUDGET
REVENUE	850
INTEREST	1
TOTAL REVENUE	<u>851</u>
TOTAL EXPENDITURES	850

FURTHER RESOLVED, that no trustee, officer or employee of the Township shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Trustees and in keeping with the budgetary policy statement hitherto adopted by the Board

BE IT FURTHER RESOLVED, that the Clerk is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Trustees and in keeping with the budgetary policy statement hitherto adopted by the Board.

This appropriation resolution is to take effect July 01, 2018.

BE IT FURTHER RESOLVED, that, for purposes of meeting emergency needs of the Township, transfers of appropriations from functional to functional title may be made upon the written authorization of the Supervisor, but no transfers shall be made without the approval of the Board of Trustees. When the Supervisor makes a transfer of appropriations, as permitted by this resolution, such transfer shall be presented to the Board of Trustees at its regular scheduled meeting in the form of an appropriation amendment, which amendment shall be adopted by the Board of Trustees at such meeting.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted at a meeting of the Lexington Township Board held at the Township Hall on June 29, 2017 that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 PA 267; that a quorum of the Board was present and voted in favor of said Resolution; and that minutes of said meeting were kept and will be or have been made available as required by said Open Meetings Act.

BY: _____
Katherine Calamita

**UTILITIES APPROPRIATION
RESOLUTION
RESOLUTION FOR ADOPTION BY
THE
TOWNSHIP OF LEXINGTON
UTILITIES FUND
2018/2019
18-05**

RESOLVED, that this resolution shall be the general appropriations of the Township of Lexington for the fiscal year ending June 30, 2019. A resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income by the Township of Lexington.

ACCOUNT DESCRIPTION	APPROVE D BUDGET
INTEREST INCOME	0
WATER BOND SHORTAGE FEE	3,251

TOTAL REVENUE **3,251**

EXPENDITURES

BOND PRINCIPLE 5,581

BOND INTEREST 0

TOTAL EXPENDITURES **5,581**

FURTHER RESOLVED, that no trustee, officer or employee of the Township shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Trustees and in keeping with the budgetary policy statement hitherto adopted by the Board

BE IT FURTHER RESOLVED, that the Clerk is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Trustees and in keeping with the budgetary policy statement hitherto adopted by the Board.

This appropriation resolution is to take effect July 01, 2018.

BE IT FURTHER RESOLVED, that, for purposes of meeting emergency needs of the Township, transfers of appropriations from functional to functional title may be made upon the written authorization of the Supervisor, but no transfers shall be made without the approval of the Board of Trustees. When the Supervisor makes a transfer of appropriations, as permitted by this resolution, such transfer shall be presented to the Board of Trustees at its regular scheduled meeting in the form of an appropriation amendment, which amendment shall be adopted by the Board of Trustees at such meeting.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted at a meeting of the Lexington Township Board held at the Township Hall on June 29, 2017 that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 PA 267; that a quorum of the Board was present and voted in favor of said Resolution; and that minutes of said meeting were kept and will be or have been made available as required by said Open Meetings Act.

BY: _____

ADJOURN BUDGET HEARING AT 5:34
MOVED BY: CALAMITA

SECONDED BY: McALLISTER
ALL YEAS
MOTION CARRIED