

# LEXINGTON TOWNSHIP

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Chad Partaka, Supervisor  
Michael VanderGraaff, Clerk  
Davianna McAllister, Treasurer  
John O’Hair, Trustee  
William Watson, Trustee

## Minutes of Regular Meeting February 18th, 2010

The Lexington Township Board regular meeting is held on the second to last Thursday of every month in the Conference Room of the Lexington Township Hall, 7227 Huron Avenue, Lexington Michigan.

### OPENING OF MEETING:

The meeting was called to order at 7:03 p.m. by Supervisor Chad Partaka

### SALUTE TO AMERICAN FLAG:

### ROLL CALL:

**PRESENT:** Chad Partaka, John O’Hair, Davianna McAllister, Michael VanderGraaff,  
and William Watson

**ABSENT:** None

### CONSENT AGENDA:

#### APPROVAL OF MINUTES

MOVED BY: O’HAIR

To approve minutes of 01/21/10 as presented

SECONDED BY: MCALLISTER

ALL YEAS  
MOTION CARRIED

#### APPROVAL OF FINANCIAL REPORT

MOVED BY: O’HAIR

To approve report as presented

SECONDED BY: WATSON

ALL YEAS  
MOTION CARRIED

#### TREASURES REPORT

MOVED BY: WATSON

To approve report as presented

SECONDED BY: O’HAIR

ALL YEAS  
MOTION CARRIED

**ACCOUNTS RECEIVABLE WRITE OFF LIST**

MOVED BY: PARTAKA

SECONDED BY: WATSON

To approve report as presented in amount of \$40.00 for Schasser

ALL YEAS  
MOTION CARRIED

**APPROVAL OF INVOICES & PAYROLL**

MOVED BY: MCALLISTER

SECONDED BY: WATSON

To approve invoices & payroll as presented in amount of \$19,281.21

ALL YEAS  
MOTION CARRIED

**CORRESPONDENCE:**

1. MTA FAXES
2. SANILAC SPORTSMAN CLUB

**AMENDMENT TO AGENDA:**

MOVED BY: O'HAIR

SECONDED BY: WATSON

To approve as amended to include New Business item # 5 Applegate fire & rescue contract

ALL YEAS  
MOTION CARRIED

**SPECIAL BUSINESS:**

Candidate Dale gave a brief presentation

**COMMITTEE REPORTS:**

**1. ZONING ADMINISTRATOR:**

Written report

**2. PLANNING COMMISSION:**

Written report

**3. ZONING BOARD OF APPEALS:**

No meeting.

**4. ASSESSOR:**

**5. ROADS:**

**6. BIKE PATH:**

**7. LEXINGTON-WORTH TOWNSHIPS UTILITIES AUTHORITY:**

Written report

**8. CABLE TV:**

**9. SUPERVISOR:**

**10. BUILDING AUTHORITY:**

**11. WATERSHED:**

**PUBLIC COMMENTS: NONE**

**OLD BUSINESS:**

**1. CREDIT CARD RESOLUTION & POLICY**

MOVED BY: VANDERGRAAFF

SECONDED BY: WATSON

To approve credit/debit card use policy as presented

ALL YEAS  
MOTION CARRIED

**2. RESOLUTION # 10-01 CREDIT CARD PROCEDURES**

TO APPROVE THE RESOLUTION AS PRESENTED WITH AMENDMENT OF #3 TRANSACTION PROCEDURE LETTER C; FIRST SENTENCE TO READ: Each authorized employee making use of a Township credit/debit card shall make a full accounting of any expenditure at the end of each month.

RESOLUTION OFFERED BY: VANDERGRAAFF

SUPPORTED BY: O'HAIR

ROLL CALL VOTE AYES: VANDERGRAAFF, O'HAIR, MCALLISTER, WATSON, PARTAKA

NAYS: NONE

**NEW BUSINESS:**

**1. REQUEST OF DEPUTY HOURS**

MOVED BY: PARTAKA

SECONDED BY: O'HAIR

To approve hours as presented

ALL YEAS  
MOTION CARRIED

**2. RECORDING SECRETARY HOURS**

MOVED BY: PARTAKA

SECONDED BY: MCALLISTER

To approve request as presented for month of January in amount of \$98.05

ALL YEAS  
MOTION CARRIED

**3. ASSESSOR'S EMPLOYEE CONTRACT**

MOVED BY: PARTAKA

SECONDED BY: VANDERGRAAFF

To approve the hiring of the assessor to certify the tax roll at the amount of \$500 per year and the proposed employment agreement as a template providing that "at will" language be added.

ALL YEAS  
MOTION CARRIED

**4. 2010 SEASONAL DUST CONTROL CONTRACTS**

MOVED BY: WATSON

SECONDED BY: PARTAKA

To approve 2010 contract with Wilkinson Corporation in amount of \$10,693.34

ALL YEAS

MOTION CARRIED

**5. APPLGATE FIRE & RESCUE CONTRACT**

MOVE BY: VANDERGRAAFF

SECONDED BY: PARTAKA

To approve contract as presented in amount of \$4280.00

ALL YEAS

MOTION CARRIED

CLOSE OF MEETING:

MOVED BY: WATSON

SECONDED BY: MCALLISTER

To close this meeting at 7:30 PM

ALL YEAS

MOTION CARRIED

**SUBMITTED**

MICHAEL VANDERGRAAFF, CLERK

02/20/2010