

# LEXINGTON TOWNSHIP

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Chad Partaka, Supervisor  
Michael VanderGraaff, Clerk  
Davianna McAllister, Treasurer  
John O'Hair, Trustee  
William Watson, Trustee

## PROPOSED MINUTES FOR November 20th, 2008

The Lexington Township Board regular meeting is held on the third Thursday of every month in the Conference Room of the Lexington Township Hall, 7227 Huron Avenue, Lexington Michigan.

### OPENING OF MEETING:

The meeting was called to order at 7:02 p.m. by Supervisor Chad Partaka

### SALUTE TO AMERICAN FLAG:

### ROLL CALL:

**PRESENT:** Chad Partaka, Davianna McAllister, Michael VanderGraaff, John O'Hair  
and William Watson

**ABSENT:** None

### OTHERS IN ATTENDANCE:

Assessor Art Schlichting, Lee Newton, Pete Stoyanoff, Bill Schultz, Judy Vincent

### MINUTES

**DATE:** October 18, 2008

**MOVED BY:** O'HAIR

**SECONDED BY:** WATSON

That the minutes of October 18, 2008 be approved as presented.

ALL YEAS  
MOTION CARRIED

**TREASURER'S REPORT:**

MOVED BY: O'HAIR

SECONDED BY: WATSON

To approve the Treasurers report as read:

**WATER FUND**

Cadre/Water Connection	CLOSED
Cadre/Wate Special Assessment District	CLOSED
MILAF+-Water Connection	\$123,531.45
MILAF+/Water-SAD	\$2549.69
<b>TOTAL WATER ACCOUNTS</b>	<b>\$126,081.14</b>

**LIQUOR FUND** **25.73**

**GENERAL FUND**

General Fund Checking Account	0.00
General Fund Savings Account	\$70,936.06 Total inc rev. sharing \$31,225
CADRE/General Fund	CLOSED
MILAF+/GENERAL FUND	\$134,785.40 Total GF Investment Acct
Certificate of Deposits	\$100,231.27
<b>GENERAL FUND TOTAL</b>	<b>\$305,952.73</b>

ALL YEAS  
MOTION CARRIED

**APPROVAL OF INVOICES:**

MOVED BY: PARTAKA

SECONDED BY: VANDERGRAAFF

To approve the invoices as presented with the exception of fringe benefits for Carolyn Misiak, her requested amount being reduced to \$2500.00 bringing the total invoices for November to \$25,851.87.

**Discussion:** It was discussed that previously the benefit has been limited to the agreed upon yearly amount and that there is \$2500.00 budgeted for this year. At last month's meeting Supervisor Partaka asked for a more detailed report from Misiak on these benefits and they have been provided by Misiak. Partaka commented that there was an invoice submitted by the former clerk that was for election worker pay and he felt that since she was not sworn in as an election worker that the duties she performed during the election were part of her statutory duties. The invoice was withdrawn by Misiak prior to the meeting.

ALL YEAS  
MOTION CARRIED

**CORRESPONDENCE:**

**1. M. T. A. WEEKLY FAXES**

**2. SANILAC COUNTY MTA CHRISTMAS MEETING**

MOVED BY: PARTAKA

SECONDED BY: MCALLISTER

To approve all board members to attend MTA Christmas meeting

ALL YEAS  
MOTION CARRIED

**3. NOTICE OF PUBLIC HEARING ROAD COMMISSION**

Supervisor Partaka requested road committee O’Hair attend the hearing

**AMENDMENT TO AGENDA:**

MOVED BY: D. McALLISTER

SECONDED BY: J. O’HAIR

To add to New Business #10 Planning Commission recording secretary resignation

To add to New Business #11 Planning Commission recording secretary hiring

To add to New Business #12 Township Notary

To add to Special Business #1 Presentation by Judy Vincent

To accept agenda as amended

ALL YEAS  
MOTION CARRIED

**SPECIAL BUSINESS:**

1. Commissioner Vincent presented a plaque for Misiak and an FYI on tax distribution from the County Treasurer

**COMMITTEE REPORTS:**

**1. ZONING ADMINISTRATOR:**

Written Report

**2. PLANNING COMMISSION:**

Written report

**3. ZONING BOARD OF APPEALS:**

No meeting.

**4. ASSESSOR:**

Assessor is working with treasurer to complete tax roll and December Board of Review will be on December 9, 2008

**5. ROADS:**

No Report

**6. BIKE PATH:**

The repairs by the City of Crosswell seem to be complete

**7. LEXINGTON-WORTH TOWNSHIPS UTILITIES AUTHORITY:**

Written report; Supervisor reported there will be a special meeting 11-21-08 at 5:00pm

**8. CABLE TV:**

No meeting.

**9. SUPERVISOR:**

**10. BUILDING AUTHORITY:**

No report.

**11. WATERSHED:**

**PUBLIC COMMENTS: THERE IS A TIME LIMIT OF 5 MINUTES IF THE ITEM IS ON THE AGENDA AND 2 MINUTES FOR A NON- AGENDA ITEM.**

Stoyanoff wondered how he can get the road in front his mailbox fixed as it has been low since the Sanilac Township water line went through. He was directed to contact that township or Commissioner Vincent if there is no satisfactory response.

Schultz asked how his taxable can go up next year when the SEV is going down. He was informed that the taxable goes up, according to Proposal A, at the inflation rate.

**OLD BUSINESS:**

**1. SECRETARY HOURS TO THE CLERK**

MOVED BY PARTAKA

To approve paying the secretarial hours as presented

SECONDED BY MCALLISTER

ALL YEAS  
MOTION CARRIED

**NEW BUSINESS:**

**1. LAND SPLIT WILLIAM SCHUTZLER**

MOVED BY: PARTAKA

To approve the application as presented

SECONDED BY: WATSON

ALL YEAS  
MOTION CARRIED

**2. REQUEST OF DEPUTY HOURS**

MOVED BY: VANDERGRAAFF

To approve the deputy hours as requested

SECONDED BY: D. McALLISTER

ALL YEAS  
MOTION CARRIED

**3. MTA CONFERENCE**

MOVED BY: PARTAKA

SECONDED BY: VANDERGRAAFF

To approve attendance at the January conference for VanderGraaff Tuesday through Friday and Partaka Wednesday through Friday if he confirms before the early bird deadline

ALL YEAS  
MOTION CARRIED

**4. UPDATE BANK SIGNATURES & RECORDS TO NEW CLERK & REMOVE CAROL MISIAK**

MOVED BY: PARTAKA

SECONDED BY: O'HAIR

To remove Carol Misiak and Shirley Miller from all accounts and add Michael VanderGraaff's name to them

ALL YEAS  
MOTION CARRIED

**5. 2008 PLANNING COMMISSION ORDINANCE UPDATE**

MOVED BY: C. PARTAKA

SECONDED BY: VANDERGRAAFF

To approve the ordinance as presented; ordinance to be numbered accordingly

Discussion: Partaka asked for clarification on the nonvoting member allowance and VanderGraaff commented that Attorney Stremers has approved the ordinance

MEMBERS PRESENT WERE PARTAKA, MCALLISTER VANDERGRAAFF, O'HAIR, WATSON

ALL VOTED YEA  
MOTION CARRIED

**6. REFUND BOND TO WAHEVIA FOR TEMPORARY HOUSING**

MOVED BY: MCALLISTER

SECONDED BY: PARTAKA

To refund the \$1000 bond to Washevia

Discussion: VanderGraaff confirmed the mobile home has been removed

ALL YEAS  
MOTION CARRIED

**7. RESIGNATION OF ZONING ADMINISTRATOR**

MOVED BY PARTAKA

SECONDED BY MCALLISTER

To accept resignation of ZA VanderGraaff

Discussion: It was acknowledged that this position and the planning commission recording secretary have to be vacated first before the board can decide to rehire VanderGraaff as per the MTA. Also that Partaka has checked with Lansing and it is allowable to have Clerk VanderGraaff hold both of those positions.

ALL YEAS  
MOTION CARRIED

**8. HIRING OF ZONING ADMINISTRATOR**

MOVED BY O’HAIR

SECONDED BY WATSON

To hire Michael VanderGraaff as the Lexington Township Zoning Administrator with rate of pay and job description to remain the same

ALL YEAS (VANDERGRAAFF ABSTAINED)

MOTION CARRIED

**9. COGITATE TRAINING**

MOVED BY PARTAKA

SECONDED BY WATSON

To approve software training for new clerk in amount of \$250.00

ALL YEAS

MOTION CARRIED

**10. RESIGNATION OF PLANNING COMMISSION RECORDING SECRETARY**

MOVE BY PARTAKA

SECONDED BY MCALLISTER

To accept resignation of planning commission recording secretary

ALLYEAS

MOTION CARRIED

**11. HIRING OF PLANNING COMMISSION RECORDING SECRETARY**

MOVED BY O’HAIR

SECONDED BY WATSON

To hire Michael VanderGraaff as planning commission recording secretary with current pay and job description to remain the same

ALL YEAS (VANDERGRAAFF ABSTAINED)

MOTION CARRIED

**12. TOWNSHIP NOTARY**

MOVED BY PARTAKA

SECONDED BY O’HAIR

To approve clerk obtaining a notary license

**CLOSE OF MEETING:**

MOVED BY: PARTAKA

SECONDED BY: WATSON

To close this meeting

ALL YEAS

MOTION CARRIED

**SUBMITTED**

MICHAEL VANDERGRAAFF, CLERK

